

AGENDA

Meeting: Westbury Area Board
Place: The Laverton, Bratton Rd, Westbury BA13 3EN
Date: Thursday 30 November 2023
Time: 6.30 pm

Including the Parishes of: Bratton, Dilton Marsh, Edington, Heywood, Westbury.

The Area Board welcomes and invites contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Networking opportunity from 6:30pm.

Please direct any enquiries on this Agenda to Ben Fielding - Senior Democratic Services Officer 01225 718656, benjamin.fielding@wiltshire.gov.uk, direct line 01225 718656 or email benjamin.fielding@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Gordon King (Chairman), Westbury East
Cllr Carole King, Westbury North (Vice-Chairman)
Cllr Matthew Dean, Westbury West
Cllr Suzanne Wickham, Ethandune

Recording and Broadcasting Information

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Parking

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Public Participation

Please see the agenda list on following pages for details of the items for discussion. The Area Boards welcome public participation and the Chairman will try to ensure that everyone has the opportunity to participate where possible. To discuss matters not on the agenda, please contact the officer named on the front page, ahead of the meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

Our privacy policy is found [here](#).

For assistance on these and other matters please contact the officer named above for details

Area Board Officers

Strategic Engagement & Partnerships Manager (SEPM) –

Graeme.Morrison@wiltshire.gov.uk

Area Board Delivery Officer – Karlene.Jammeh@wiltshire.gov.uk

Democratic Services Officer – Benjamin.fielding@wiltshire.gov.uk

Items to be considered		Time						
<u>Highways Matters</u>								
1.	<p>Informal Networking</p> <p>An opportunity to meet the Cabinet Member, Director and Highways Officers.</p>	6.30pm						
2.	<p>Welcome and Overview</p> <p>The Area Board Chairman will welcome those in attendance and provide an overview of the meeting.</p>	7.00pm						
3.	<p>Highways and Transport Presentations</p> <p>To receive presentations that will cover topics such as the strategic business plan priorities, maintenance, LTP, congestion, public transport, and air quality.</p>	7.05pm						
4.	<p>Q&A Session</p> <p>Those in attendance will have the opportunity to partake in a Q&A session coordinated by the Area Board Chairman.</p>	7.25pm						
5.	<p>Session Summary and Next Steps</p> <p>For the Area Board Chairman to summarise the session and outline next steps.</p>	8.20pm						
<u>Urgent Area Board Business</u>								
6.	<p>Minutes (<i>Pages 1 - 16</i>)</p> <p>To confirm the minutes of the meeting held on 3 October 2023.</p>	8.30pm						
7.	<p>Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>							
8.	<p>Area Board Funding (<i>Pages 17 - 20</i>)</p> <p>To note the remaining budgets and to consider any applications for funding, as detailed in the attached report and summarised below:</p> <p>Remaining Budgets:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Community Area Grant</th> <th style="text-align: center;">Older & Vulnerable</th> <th style="text-align: center;">Young People</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">£11,889.00</td> <td style="text-align: center;">£7,700.00</td> <td style="text-align: center;">£3,875.00</td> </tr> </tbody> </table> <p>Community Area Grants:</p>	Community Area Grant	Older & Vulnerable	Young People	£11,889.00	£7,700.00	£3,875.00	
Community Area Grant	Older & Vulnerable	Young People						
£11,889.00	£7,700.00	£3,875.00						

Ref/Link	Grant Details	Amount Requested
ABG1321	Leigh Park Community Centre – Replacement Tables	£2000.00
ABG1432	Westbury District Cricket Club – Mower for Leighton Sports Ground	£5000.00

Young People Grants:

Ref/Link	Grant Details	Amount Requested
ABG1320	Leigh Park Community Centre - Skills for personal development and employment 2023	£5000.00
ABG1378	The Equivalent Project CIC - Self harm support programme	£1500.00

Further information on the Area Board Grant system can be found [here](#).

9. **Local Highways and Footpath Improvement Group (LHFIG)**
(Pages 21 - 38)

To note the minutes and consider any recommendations arising from the last LHFIG meeting held on 19 October 2023, as set out in the attached report.

Further information on the LHFIG process can be found [here](#).

10. **Urgent items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

11. **Future Meeting Dates, Forward Plan, Evaluation and Close**

The next meeting of the Westbury Area Board will take place on 15 February 2024.

MINUTES

Meeting: Westbury Area Board
Place: Leighton Recreation Centre, Wellhead Lane, Westbury BA13 3PT
Date: 3 October 2023
Start Time: 7.00 pm
Finish Time: 8.55 pm

Please direct any enquiries on these minutes to: Ben Fielding - Senior Democratic Services Officer, (Tel): 01225 718656 or (e-mail) benjamin.fielding@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Matthew Dean, Westbury West
Cllr Gordon King (Chairman), Westbury East
Cllr Suzanne Wickham, Ethandune
Cllr Carole King, Westbury North

Wiltshire Council Officers

Graeme Morrison, Strategic Engagement Partnerships Manager
Karlene Jammeh, Area Board Delivery Officer
Dominic Argar, Assistant Multimedia Officer
Ben Fielding, Senior Democratic Services Officer
Lucy Townsend, Director of People
Simon Thomas, FACT Lead

Town and Parish Councils

Heywood Parish Council
Edington Parish Council
Dilton Marsh Parish Council
Bratton Parish Council
Westbury Town Council

Partners

Inspector Kevin Harmsworth, Wiltshire Police
Station Manager Mark Hillier, Dorset & Wiltshire Fire and Rescue Service

Total in attendance: 33

<u>Minute No..</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Apologies</u></p> <p>Apologies for absence were received from Wiltshire Police Chief Constable, Catherine Roper.</p>
2.	<p><u>Minutes</u></p> <p>The minutes of the meeting held on 19 July 2023 were presented for consideration and it was;</p> <p><u>Resolved:</u></p> <p>To approve and sign as a true and correct record of the minutes of the meeting held on 19 July 2023.</p>
3.	<p><u>Declarations of Interest</u></p> <p>There were no declarations of disclosable interests.</p>
4.	<p><u>Chairman's Announcements</u></p> <p>The Chairman of the Area Board made the following announcements:</p> <ul style="list-style-type: none"> • Congratulations to Westbury Town Council for holding a successful Chili Fest. • Westbury Town Council has a events programme leading up to Christmas which they look forward to running.
5.	<p><u>Information Items</u></p> <p>The Chairman of the Area Board drew attention to the following information items, which were contained in the agenda pack:</p> <ul style="list-style-type: none"> • Community First • Healthwatch Wiltshire • Update from BSW Together (Integrated Care System) • Wiltshire Local Plan Review • Wiltshire Life Awards 2024 • Cost of Living Update
6.	<p><u>Partner and Community Updates</u></p> <p>Updates were received from the following partners:</p> <ul style="list-style-type: none"> • Wiltshire Police <p>The Area Board noted a written updates attached to the agenda and</p>

supplement. In addition, Inspector Kevin Harmsworth provided a verbal update which covered the following points:

- An overview of the Local Priorities and updates was provided, including the following areas which had been included within the agenda pack: Road Safety, Rural Crime and Community Engagement.
- It was noted that there had been an increase in exposure incidents and that an arrest had taken place as well as an investigation and increased patrols.
- Two Vietnamese males had recently been arrested following the discovery of a Cannabis growth in a Westbury industrial estate.
- 17 arrests had been made by the dedicated burglary unit since July.
- There had been a spike in weapon possessions however this is purely down to business-as-usual patrol activity.
- Reference was drawn to the Road Safety update included within the agenda supplement.

After the verbal update, there was time for the following questions and points to be made:

- It was clarified that though Wiltshire Police were aware of Operation Snap (dashcam footage), they were not actively involved in the operation.
- It was clarified that an excessive letter for road safety was issued when an individual was in excess of the speed limit however not enough to be placed on a road safety course or to be awarded points on their licence.
- Gratitude was placed towards the service for the decrease in antisocial behaviour in the Westbury area over the past year.

- **Dorset & Wiltshire Fire and Rescue Service**

The Area Board noted a written update attached to the supplement. The Area Board received a verbal update from Station Manager, Mark Hillier, which covered the following points:

- The service had tried to reduce risk and harm in communities by targeting those who might be vulnerable and do not have smoke detectors, with Safe and Well visits able to be booked by request online.
- Work had taken place with local businesses to protect them from fire, with visits also able to be booked online.
- Recruitment had been ongoing with 10 staff now working in Westbury and a further 4 people set to join as on call fire fighters.
- A campaign recently took place relating to outdoor hazards and water safety.
- There had been a slight rise in ebikes and scooters being left on charge with batteries overheating.
- There had been no spike in incidents or incidents of interest.
- The service will be taking the Safe Drive Stay Alive show to a local secondary school this month.

	<p>After the verbal update, there was time for the following questions and points to be made:</p> <ul style="list-style-type: none"> • It was clarified that if someone wanted to book a Safe and Well visit the best place to do so would be the Service website: <u>Dorset & Wiltshire Fire Service (dwfire.org.uk)</u> • Town and Parish Council Nominated Representative <p>The Area Board received the following verbal update from Cllr Sheila Kimmins on behalf of Westbury Town Council. The update covered the following matters:</p> <ul style="list-style-type: none"> • The Chili Fest took place last Saturday and was attended by around 2000-3000 people with conversations already taking place regarding next year's event. • Community surveys are currently taking place relating to the updating of the Rotunda and a Multi Use Games Area in Grassacres. • Delegated services are being discussed. • Close contact has been maintained with the Post Office Counter service with the plan to have a Post Office in Westbury once arrangements can be sorted. <p>The Area Board received the following verbal update from Cllr Alison Irving on behalf of Dilton Marsh Parish Council. The update covered the following matters:</p> <ul style="list-style-type: none"> • Dilton Marsh was involved in the Pollinator Corridor project with three areas currently looking good and it hoped that next year will be even better. • The Parish has been involved with Community Speedwatch but has lacked volunteers. • Dilton Marsh was currently subject to potential large planning developments but is hopeful given their neighbourhood plan.
7.	<p><u>Area Board Priorities Update</u></p> <p>The Area Board received updates from Lead Councillors in relation to the following local Area Board Priorities:</p> <p>Combatting Social Isolation and Loneliness (Cllr Gordon King)</p> <ul style="list-style-type: none"> • The Health and Wellbeing Group was set to meet on 4 October 2023 to plan for the social inclusion and loneliness project set to start in the new year. • A successful Health and Wellbeing Day took place in the town in June, in conjunction with the Town Council and was attended by large crowds who learned a lot. <p>Wellbeing for Young People and Positive Activities (Cllr Carole King)</p> <ul style="list-style-type: none"> • The two local youth clubs have returned to running activities following the

	<p>conclusion of the summer holidays, including the one in the Hub and the other ran in the Parish Church Hall.</p> <ul style="list-style-type: none"> • A successful event took place on at the Hub on August 29 and 30 with a range of activities that took place, with young people interested in learning to play chess. It would be nice to have such event again, possibly during next spring half term. • The recent Local Youth Network meeting was postponed so the arranged speakers would be coming to a future meeting to discuss their experience with dealing with the lives of very young vulnerable people. <p>Local Environmental Action (Cllr Matt Dean)</p> <ul style="list-style-type: none"> • It was hoped that the success of the Pollinator Corridor project could be built upon with a significant amount of seed available, with discussions having taken place with the Town Council who wanted to follow the lead of the parishes and villages with new locations to be identified. • It is hoped that a spring environmental conference/show can be ran for the public free of charge (subject to sponsorship) with potential themes of low carbon homes and cutting energy consumption. • Cllr Wickham noted that the Pollinator Corridor project was a success with some villages having some fantastic displays and flowers over 3 to 4 months. Additionally, if the previous seeds were well looked after they could germinate. <p>Child Poverty (Cllr Suzanne Wickham)</p> <ul style="list-style-type: none"> • Contact had been made with various people to discuss the most effective way to help people, most notably an Officer from Wiltshire Council. • A meeting had taken place with the Wiltshire Council Officer from the Prevention and Wellbeing Team to discuss different ways of how people could be supported to use foodbanks with an acknowledgement that people often struggle to prepare what they receive from foodbanks.
8.	<p><u>Wiltshire Police and Crime Commissioner</u></p> <p>The Area Board received an update from Wiltshire Police and Crime Commissioner (PCC), Philip Wilkinson. The update covered the following matters:</p> <ul style="list-style-type: none"> • An overview of the role of the PCC was provided, with it noted that his job was to hold the Chief Constable and Police force to account for the delivery of an effective policing service. • When the PCC arrived in his post, radical reform was needed and this was highlighted when Wiltshire Police was placed into special measures “engage” in summer 2022. • The PCC listened to residents of Swindon and Wiltshire to produce a police and crime plan. • The Police operational model had been improved with more officers now

	<p>on the frontline to improve outreach as well as that two mobile Police stations had been funded.</p> <ul style="list-style-type: none"> • It was highlighted that an area for improvement was the response times to 101 calls in the call centre, however the Chief Constable had put radical reforms in place with increased staffing, new technology and better shift systems. • The service now has 162 more officers employed when compared to 2 years ago and a fast-track recruitment process had been developed. • It was highlighted that for high harm violence crimes, Wiltshire had previously been one of the lowest performing forces with a 2% success rate, however this had now risen to 11% with the Chief Constable focused on driving performance. • Regarding drugs and County Lines, collaborative work had taken place with all five Police forces across the Southwest, with all five of the forces now within the top ten performing forces nationally for County line disruption. • The rural crime team had now been expanded to be double the size, with an aim of targeting organised crime groups in the county. • It was outlined that in 2021 Wiltshire Police had issued 192 speeding tickets, compared to this year where over 5,000 tickets had already been issued. <p>After the verbal update, there was time for the following questions and points to be made:</p> <ul style="list-style-type: none"> • The PCC was thanked for his work as well as reference to how the Chief Constable's open letters had been enjoyed. • It was questioned whether there was capacity for if there was an increase in shoplifting, to which the PCC stated that in places such as Swindon there were WhatsApp groups and CCTV suites for shopping centres and the police would take intelligence from such sources to better target resources, with the new model seeking to place more officers out to identified incidents. • Comments were received in relation to the potential funding of a bespoke police station in Salisbury as well as how there was a concern that though rural communities were doing a good job at drawing attention to crime in their areas, there still seemed to be a large proportion of crime in urban settings.
9.	<p><u>Scottish & Southern Electricity Priority Service</u></p> <p>The Area Board received a presentation from Melanie Grace on Scottish & Southern Electricity's Priority Service. The presentation covered the following matters:</p> <ul style="list-style-type: none"> • It was outlined that the Priority Service Register was available for everyone regardless of who they pay their bills to and was for people who

	<p>might need extra support during power cuts with the register assisting SSE to know who might need support.</p> <ul style="list-style-type: none"> • The area covered by SSE in the southwest was outlined. • The eligibility criteria for the register were outlined and included within the agenda pack. • The service aimed to provide emergency power supplies, be proactive in contacting those registered, provide tailored safety advice to individual needs and offer a password protected service. • Information was provided relating to Home Emergency plans, with it noted that they hold key details, checklists, and contact information in one safe place. <p>After the presentation there was time for the following questions and points to be made:</p> <ul style="list-style-type: none"> • It was stated that the best way to get people onto the priority list was to spread the word and pass on information as often the most vulnerable people don't use the internet. Therefore, leaflets and phone calls are used to make contact. • It was clarified that the register had been in place since 2015.
10.	<p><u>FACT Pilot</u></p> <p>The Area Board received a presentation from Simon Thomas (FACT Partnership Lead) and Claire Stephens (Pilot Area Co-ordinator) about the FACT Pilot. The presentation covered the following points:</p> <ul style="list-style-type: none"> • An overview was provided regarding what Family Help was, with it noted that it aimed to prevent needs from arising in Wiltshire and when they couldn't be prevented to ensure that families and children got the best possible help from the right services as early as possible. • A pilot had been live in Warminster and Westbury since Easter 2023, with the idea to test and develop some concepts whilst working in partnership with local groups and communities. • Highlights of the pilot included but were not limited to: <ul style="list-style-type: none"> ○ The local case consultation was well received. ○ The Pilot team were working with 17 families, 10 of which achieved positive progress and reduced needs/risks. ○ The summer picnic on the pitch engaged with 11 families and 234 children. ○ Drop ins had been advertised in schools and early year settings. ○ New ways of working such as restorative approaches in schools had been tested. ○ Multi-agency workshops had taken place to develop approaches to respond to local priorities. • The next steps for the pilot were outlined. • It was noted that if anyone wanted to get involved with the pilot or knew of individuals or organisations who might be interested, they should get in

	<p>touch with the FACT team using the contact details provided in the minutes.</p> <ul style="list-style-type: none"> • A wider update of the FACT team was provided. <p>Following the presentation there was time for the following questions and points to be raised but not limited to:</p> <ul style="list-style-type: none"> • It was clarified that Kingdown and The Minster schools had been involved in restorative practice, but all schools had been worked with and there was an open invite for more to get involved with discussions set to take place with Matravers. • It was agreed that the slides would be attached to the minutes for reference of contact details.
11.	<p><u>Area Board Funding</u></p> <p>The Chairman informed the Area Board of the opening balances for grant funding. The Area Board considered the following applications for funding:</p> <p><u>Community Area Grants:</u></p> <p>Leigh Park Community Centre - £2,000 towards replacement tables.</p> <p><u>Decision</u></p> <p>Westbury Area Board agreed to defer deciding on the application until a future meeting to enable a representative from Leigh Park Community Centre to attend and answer questions regarding the application.</p> <p>Moved – Cllr Suzanne Wickham Seconded – Cllr Carole King</p> <p>Bratton Community Brass Bands - £3,827 towards Bratton Brass Roots.</p> <p><u>Decision</u></p> <p>Bratton Community Brass Bands was awarded £3,827 towards Bratton Brass Roots subject to successful funding from other sources.</p> <p>Moved – Cllr Carole King Seconded – Cllr Suzanne Wickam</p> <p><u>Reason</u> – <i>The application met the Community Area Grants Criteria 2023/24.</i></p> <p><u>Youth Grants:</u></p> <p>4 Youth Southwest - £5,000 towards Detached Youth Work and Counselling support for Westbury.</p>

	<p><u>Decision</u></p> <p>4 Youth Southwest was awarded £5,000 towards Detached Youth Work and Counselling support for Westbury.</p> <p>Moved – Cllr Suzanne Wickham Seconded – Cllr Carole King</p> <p><i><u>Reason</u> – The application met the Community Area Grants Criteria 2023/24.</i></p> <p>Westbury Youth Club - £3,298.50 towards Westbury youth club core costs.</p> <p><u>Decision</u></p> <p>Westbury Youth Club was awarded £3,298.50 towards Westbury youth club core costs.</p> <p>Moved – Cllr Carole King Seconded – Cllr Suzanne Wickham</p> <p><i><u>Reason</u> – The application met the Community Area Grants Criteria 2023/24.</i></p> <p>Leigh Park Community Centre - £5,000 towards Skills for personal development and employment 2023.</p> <p><u>Decision</u></p> <p>Leigh Park Community Centre had contacted the SEPM earlier in the day in to ask to defer the application to a future meeting as they were unable to attend the meeting.</p>
12.	<p><u>Local Highways and Footpath Improvement Group (LHFIG)</u></p> <p>The Chairman introduced the minutes and recommendations from the LHFIG meeting held on 20 July 2023.</p> <p>After which, it was;</p> <p><u>Resolved:</u></p> <p>The minutes of the Local Highways and Footway Improvement Group meeting held on 20 July 2023 were agreed as a correct record as well as approving the spending recommendations within.</p>
13.	<p><u>Close and Future Dates</u></p> <p>The date of the next meeting was 30 November 2023.</p>

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FACT Partnership Family Help Update

Simon Thomas – FACT Programme Lead

Claire Stephens – Pilot Area Co-ordinator

TO GET IN TOUCH OR GET INVOLVED PLEASE CONTACT
FACT@wiltshire.gov.uk

WHAT IS FAMILY HELP?

Wiltshire's multi-agency Family Help arrangements enable children, young people and families to access the right help at the right time through a co-ordinated approach to prevention and early intervention through:

- a co-ordinated approach at a whole population/universal level to prevent needs from arising and to build resilience across all residents
- a robust multi-agency approach to spotting any additional needs at the earliest point and providing effective joined-up support that prevents the needs from escalating further

The programme of work brings together organisations from across the system including VCS to maximise our collective potential.

Warminster/Westbury Pilot Live since Easter 2023

- Local 'case consultation' well received
- Pilot Team are currently working with 17 families, 10 of which have achieved positive progress & reduced needs/risks. 7 families 'closed', only one due to escalation to social care.
- Summer 'Picnic on the Pitch' engaged 111 families, 234 children with donations from Morrisons & attendance from Police & Children's Centre
- Advertised drop-ins in schools, EY settings & other venues
- Group work (mostly in partnership) eg managing challenging behaviour, parenting tips, ASD pathway
- Developing & testing new ways of working eg restorative approaches in schools
- Multi-agency workshops to develop approaches to respond to local priorities:
 - Supporting parents with boundaries & routines – focus on social media, devices etc
 - Emotional well-being of parents/carers & children
 - Cost of living

PICNIC ON THE PITCH



**All
Together**



Warminster/Westbury Pilot Next steps....

- Continuation of good progress
- Piloting restorative approaches in schools
- October half term activities
- Focus groups with families and agencies
- Linking with youth groups
- Multi-agency response plans:
 - Supporting parents with boundaries & routines – focus on social media, devices etc
 - Emotional well-being of parents/carers & children
 - Cost of living

Wider updates

- Website & branding launch due October
- Phase 2 of workforce development offer launch late Autumn
- Family Hubs live from April '24
- Outcomes framework remains under development

Wiltshire Council

Westbury Area Board

30 November 2023

Westbury Area Grant Report

Purpose of the Report

1. To provide details of the grant applications made to the Westbury Area Board. These could include:
 - community area grants
 - youth grants
 - older and vulnerable people grants
 - area board initiatives
2. To document any recommendations provided through sub groups.

Area Board Current Financial Position

	Community Area Grants	Youth Grants	Older and Vulnerable People Grants
Opening Balance For 2023/24	£ 15,716.00	£ 12,892.00	£ 7,700.00
Awarded To Date	£ 3,827.00	£ 9,017.00	£ 0.00
Current Balance	£ 11,889.00	£ 3,875.00	£ 7,700.00
Balance if all grants are agreed based on recommendations	£ 4,889.00	£ 2,625.00	£ 7,700.00

Grant Funding Application Summary

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
ABG1321	Community Area Grant	Leigh Park Community Centre	Replacement tables	£4055.51	£2000.00
<p>Project Summary: We are in need to replace the folding tables we bought 10 years for the community centre, the tables we have left have deteriorated significantly. We would normally of purchased these tables from our saved reserved but with the covid impact we have very little reserves left after continuing to pay utility bills, insurance, furlough leave etc with zero income and are still seeing the impact post covid on revenue. The tables we are looking to buy have a 10 year guarantee and have a 100% recyclable frame</p>					
ABG1432	Community Area Grant	Westbury District Cricket Club	Mower for Leighton Sports Ground	£35000.00	£5000.00

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
<p>Project Summary: Westbury & District Cricket Club has negotiated a lease with Wiltshire Council for Leighton Sports field, this is for the use of all the public, as well as other sports clubs along with the cricket. At present we have to get in a sub contractor to cut the outfield, with a mower we will be able to cut the grass on the outer field more regularly with our club volunteers. This will benefit all the public who walk dogs, Picnic and play other sports</p>					
ABG1320	Youth Grant	Leigh Park Community Centre	Skills for personal development and employment 2023	£10478.00	£5000.00
<p>Project Summary: Project purpose: To further develop opportunities for young people to access programmes that develop their practical and social skills, provide further educational attainment, open doors and support careers and employability, provide recreational and sports outlets, learn about and conserve the natural environment, and engage as full members of their communities.</p>					
ABG1378	Youth Grant	The Equivalent Project CIC	Self harm support programme	£10000.00	£1500.00
<p>Project Summary: Following our success in providing a fully funded Self Harm Support Programme for young people living in Somerset last year, we are applying for a grant to extend a specialized support program for young people living in Wiltshire who are struggling with their mental wellbeing and who's families are on a low income. We will do so by utilizing Equine Facilitated Learning (EFL) techniques, offering a unique and therapeutic approach to assist young individuals in overcoming self-harm tendencies and promoting their overall well-being and mental health. Program Overview: The proposed Equine Facilitated Learning Self-Harm Support Program is designed to provide a safe, nurturing, and therapeutic environment for young people struggling with self-harm behaviours. The program will combine traditional EFL approaches with the transformative power of equine interactions to foster emotional healing, personal growth, and improved coping mechanisms. Program objectives: Empowerment and Resilience: Utilize equine interactions to help young participants build self-esteem, self-awareness, and resilience, empowering them to overcome self-harm tendencies. Crisis Intervention and Support: Offer immediate and ongoing support to young individuals in crisis, providing them with coping strategies and a support network to navigate difficult emotions and challenges. Skill Development: Facilitate learning experiences with horses to enhance interpersonal skills, emotional regulation, problem-solving, and communication abilities. Self Healing: Utilize Equine Facilitated Learning to provide a non-judgmental and healing environment where participants can process and express their emotions constructively. Anticipated Impact: The Equine Facilitated Learning Self-Harm Support Program aspires to make a profound and lasting impact on the lives of young participants by promoting emotional well-being, reducing self-harm instances, and fostering a sense of hope and resilience. We anticipate that this program will not only positively affect the individuals directly involved but will also contribute to creating a safer and more supportive community. Last year, we supported 20 Somerset students for 16 weeks, funded by Somerset Community Foundation. Of those 20 students, 16 completed the course and all 16 reported a significant improvement to their mental health and reduction in self harm. They also reported improvements in attendance at school/college, and we witnessed incredible social and emotional growth. The students started as highly anxious, closed down and introverted, but left as confident, chatty and optimistic, having made strong bonds with their peers and developed skills to navigate the outside world with less fear of being triggered. We hope that we can offer young people from Wiltshire the same opportunity.</p>					

Background

- Area Boards have authority to approve funding under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the Area Board Funding and

Grants Criteria. This document is available on the council's website.

4. Three funding streams are available to the Area Board, each with an annually awarded amount. These funding streams are as follows:
 - Community Area Grants (capital)
 - Youth Grants (revenue)
 - Older and Vulnerable People Grants (revenue)
5. The Area Board will be advised of the funding available prior to their first meeting of each financial year.

Main Considerations

6. Councillors need to be satisfied that the applications meet the requirements as set out in the Area Board Funding and Grants Criteria and that the health and wellbeing and young persons funding guidelines have been adhered to.
7. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.
8. Councillors need to consider any recommendations made by sub groups of the Area Boards.

Safeguarding Implications

9. The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

Public Health Implications

10. The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

Environmental & Climate Change Implications

11. Grant funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

Financial Implications

12. Councillors must ensure that the Area Board has sufficient funding available to cover the grants awarded.

Legal Implications

13. There are no specific legal implications related to this report.

Workforce Implications

14. There are no specific human resources implications related to this report.

Equalities Implications

15. Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.
16. Community Area Grants will give local community and voluntary groups, Town and Parish Councils equal opportunity to receive funding towards community based projects and schemes where they meet the funding criteria.

Proposals

17. To consider and determine the applications for grant funding.

- Graeme Morrison, Strategic Engagement and Partnership Manager, Graeme.Morrison@wiltshire.gov.uk
- Karlene Jammeh, Strategic Engagement and Partnership Manager, karlene.jammeh@wiltshire.gov.uk

No unpublished documents have been relied upon in the preparation of this report.

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
	Date of meeting: 19th October 2023			
1.	Attendees and apologies			
	Apologies	Gordon King (Chair - Wiltshire Councillor) Suzanne Wickham (Wiltshire Councillor) Carole King (Wiltshire Councillor) Matthew Dean (Wiltshire Councillor) Michael Sutton (Westbury Town Council) John Pollard (Edington Parish Council) John Masson (Heywood Parish Council) Sarah Harris (Westbury Town Council officer) Kirsty Rose (Wiltshire Council) Kate Davey (Wiltshire Council) Jenny Jones (Dilton Marsh Parish Council) Keith Rayward (Bratton Parish Council) Denise Nott (Wiltshire Council) Richard Culverhouse (Heywood Parish Council)		
2.	Notes of last meeting			
		The notes of the last meeting were agreed at the area board on 3 rd October 2023.		
3.	Financial Position			
		2023-24 allocation £20,908.00 The available budget at the start of the meeting is £11,300.78		

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
		<p>The contribution level for Parish/Town Councils is set at 30%.</p> <p>Allocations made at meeting:</p> <ul style="list-style-type: none"> No allocations made at this meeting. <p>Remaining budget: £11,300.78</p>		
4.	New Issues / Requests			
a)	18-23-12 High Street, Dilton Marsh	<p>Parking along the High Street between the Memorial Hall and Fairfield College, the PC has noted that there is a significant increase in parking at this location. Cars are often parked nose to tail along this stretch leading up to the first speed hump (heading towards Westbury) and this is causing severe congestion with cars often backed up as far at the roundabout at St Mary's Lane and the bottom of the Hollow. There are often no pull in spaces between the parked vehicles which makes it even harder for the traffic to maintain a normal flow. The PC would like investigation into suitable options to mitigate this problem such as waiting restrictions.</p>	<p>19/10/23 No Dilton Marsh PC representative at meeting. Group discussion regarding parking and displacement if waiting restrictions are introduced. Group agreed for site visit to be undertaken at peak time to observe extent of parking issues. Cllr Wickham to inform KD when an event is planned at Memorial Hall.</p>	KD/SW

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
b)	18-23-13 Clivey, Dilton Marsh	<p>Parking opposite The Weavers pub is now at significant levels and can run from the corner before the Stormore turning up to the entrance to Shepherds Mead. Cars are often parked nose to tail with no pull in places. This is causing congestion travelling through the village. It is also raising significant highway safety concerns due to a) the speed of vehicles entering the village from the link road to the A36, which means drivers are often upon the line of parked cars with little or not time to stop safely and b) the fact that cars travelling through the village to Westbury are having to pull out and attempt to pass the long line of parked vehicles with little sight of vehicles coming towards them. The PC would like investigation into suitable options to mitigate this problem such as waiting restrictions.</p>	<p>19/10/23 No Dilton Marsh PC representative at meeting. Group discussion regarding parking and displacement if waiting restrictions are introduced. Group agreed for site visit to be undertaken at peak time to observe extent of parking issues.</p>	KD
c)	18-23-14 Slag Lane/Frogmore Road, Westbury	<p>Concerns raised by residents of Slag Lane relating speeding vehicles with children playing near and on the road, lack of footways on corner of Frogmore Road with Slag Lane, concerns over local wildlife from the lake with animals getting onto the road and being put at risk on the Frogmore Road/Slag Lane corner, concerns over lack of signing to highlight the hazard on Slag Lane and Frogmore Road such as wildlife, horse riders and children playing/crossing.</p> <p>Requested solutions include speed humps, signing, road markings, footways, reduction in speed limit and speed cameras.</p>	<p>19/10/23 Group discussion on various issues raised for this location and decided to merge this with existing issue for Frogmore Road/Slag Lane which incorporates the substantive bid application. Group agreed a traffic survey would be beneficial, WTC to order survey. Full survey results to be issued once complete.</p>	WTC

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
d)	18-23-15 A350 Wellhead Drove/Old Dilton junction, Westbury	<p>Substandard A350 Wellhead / Old Dilton Junction with overfast traffic (and especially HGVs). The HGV limit has been raised from 40mph to 56mph nationally.</p> <p>Request for 40mph speed limit from immediately south of Madbrook Farm/Wellhead Farm.</p>	<p>19/10/23 KR explained this request would require a speed limit assessment costing £2,900. The last review was completed in 2009 and no changes were recommended, we are unaware of any substantial changes to the surrounding environment since this time, therefore potential for review to have the same outcome. Group discussion on costs vs benefits and decided no further action at this time. WTC to inform requester.</p>	WTC
e)	18-23-16 Wellhead Lane, Westbury	<p>Wellhead Lane has no pavement, has speed humps, is restricted to single file traffic in places and yet its speed limit is 30 mph. The lane is used by walkers, children on bikes etc. contending with courier drivers, Sports Centre traffic, teenagers on motorcycle trail bikes, tractors, and residents' vehicles.</p> <p>Exiting from Leighton Green and Acacia Drive into Wellhead Lane is increasingly difficult with poor visibility and traffic travelling down the Lane at speed. Request for reduction in speed limit to 20mph.</p>	<p>19/10/23 KR explained this request would require a 20mph speed limit assessment costing £2,500. Group discussion on costs vs benefits and decided no further action</p>	WTC

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
			at this time. WTC to inform requester.	
f)	18-23-17 All Saints Crescent, Westbury	Concerns regarding parking on the footways blocking the bin storage and restricting access to properties. Request for waiting restrictions.	19/10/23 Group discussion regarding parking and displacement if waiting restrictions are introduced. No known complaints relating to refuse vehicles struggling to collect as they park on the verge. Group decided no further action at this time. WTC to inform requester.	WTC
g)	18-23-18 Paxmans Road estate, Westbury	The estate is laid out in a very irregular way, all parts of which are in Paxmans Road. Consequently, there is no discernible pattern in the layout of house numbers making the location of any particular property very difficult for visitors, services, and trades people. Request for the installation of signs at various junctions in the estate indicating the direction for particular house numbers.	19/10/23 WTC agree in principle and support, but if boundary changes mean location moves to Heywood PC, then they should fund project. Group discussion, all agreed this is not an LHFIFG issue, should be fully funded by PC, therefore no further action. CK committed to informing requester.	CK/WTC

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
5.	Top 5 Priority Schemes			
a)	<p>18-19-8, 18-20-26 Frogmore Road (From Rosefield Way to Slag Lane).</p> <p>18-21-7 Slag Lane, Westbury</p>	<p>The substantive bid was not submitted due to concerns by WTC.</p> <p>KR gave a presentation to HP&D outlining the options for this scheme.</p> <p>WTC have confirmed they now wish to proceed with a bid in the next round.</p>	<p>19/10/23 Contributions have been confirmed, WTC agree £7,000 contribution. KD to submit application form.</p>	KD
b)	<p>18-20-4 Parking Oldfield Park Westbury (nr 103) – Request for additional parking</p> <p>18-20-5 Oldfield Park, Westbury - Parking (nr 71)</p> <p>18-20-28 Westbury Infant School</p>	<p>TRO consultation to take place from 10th February until 13th March.</p> <p>Concerns around standing water and drainage were discussed. Drainage concerns should be reported via the MyWilts App in the first instance.</p> <p>20/04/23 Objections to TRO advert received therefore cabinet member report required. This is being prepared. Officer recommendation to proceed as advertised.</p> <p>20/07/23 Funding for implementation agreed (subject to cabinet member decision) at cost of £2500 (£1750 LHFIFG / £750 WTC). Town council contribution to be agreed.</p>	<p>19/10/23 Cabinet member report currently being processed. Implementation to follow if approved. Email MD & MS once report is in the 'call-in' phase for them to submit support to Cabinet Member. Gully/flooding issues for DN to confirm if any problems have arisen at this site this year.</p>	<p>KD</p> <p>DN</p>

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
6.	Other Priority schemes			
a)	18-21-3 Alfred Street, Westbury – 20mph Speed Limit	<p>20/04/23 Objections to TRO advert received therefore cabinet member report required. This is being prepared. Officer recommendation to proceed as advertised.</p> <p>20/07/23 Funding was agreed for implementation (subject to cabinet member decision) at cost of £4000.(£2800 LHFIG / £1200 WTC). Westbury Town Council to confirm contribution.</p>	<p>19/10/23 Cabinet member report currently being processed. Implementation to follow if approved.</p>	To note
b)	<p>18-22-2 Haynes Road/Station Rd/The Ham, Westbury</p> <p>18-22-3 Amazon Way/Station Road junction, Westbury</p>	<p>20/04/23 Briefing note provided with note tracker outlining scope for improvements.</p> <p>It was agreed to move forward with a detailed review of the Eden Vale Rd/Station Rd/Meadow Lane junction and crossings and the crossing outside the Methodist Church.</p> <p>20/07/23 Proposal and cost estimate to be prepared for Eden Vale Rd/Station Road area.</p>	<p>19/10/23 Potential to direct this issue via zebra crossing refurbishment and improvement process separately to LHFIG. All agreed on above, but no timescales can be given, will be added to list. Remove from LHFIG.</p>	KD
c)	18-22-5 Springfield Road, Westbury	<p>20/04/23 KR has made contact with HPH, industrial estate owners, to open discussions regarding land dedication to provide footway on Springfield Road.</p> <p>20/07/23 Site meeting with HPH to take place on 21st July.</p>	<p>19/10/23 HPH are open to designating land, however there is a significant level difference and vegetation removal to be considered as well as the potential for ecological factors.</p>	

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
			<p>The next steps would involve a topographical and ecological survey. As this issue is mainly in relation to school movements a TAOSJ application is advised. Ask Travel Plan advisor to approach Matravers to update plan. Request road marking refresh update from DN. Request WR refresh update from parking services.</p>	<p>KD DN KD</p>
d)	<p>18-22-12 Oldfield Road, Westbury</p>	<p>20/04/23 Briefing note attached with proposal. It was agreed to defer a decision regarding funding on this item until the next meeting. KR to determine land ownership. 20/07/23 The land is shown as unregistered therefore legal advice is needed before action can be taken. £3000 funding agreed for extension of 20mph speed limit.</p>	<p>19/10/23 Legal documents for extension to the 20mph speed limit with the traffic order team for processing. Informal crossing at railway crossing– WC can undertake process to claim land and designate as public maintainable highway to implement.</p>	<p>KD</p>

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
e)	18-22-13 Gibbs Close, Westbury	<p>20/04/23 The new road is not adopted however waiting restrictions may still be provided with landowner approval. Waiting restrictions were requested by Highways DC alongside the planning approval however were not formally included in the planning process. The developer has not been required to take this forward.</p> <p>20/07/23 Waiting restrictions to be included in batch advertisement. H-Bar marking agreed for driveway of no63 Alfred Street.</p>	<p>19/10/23 Legal documents for waiting restrictions are with the traffic order team for processing. Formal consultation imminent.</p>	To note
f)	18-22-19 Vivash Park, Westbury	<p>20/04/23 It was agreed that preparation of a signing strategy through LHFIG resources is supported, however WTC should fund implementation in its entirety. KR to await info from the town council following the outcome of the Community Governance Review.</p> <p>20/07/23 KR to arrange initial meeting.</p>	<p>19/10/23 Action currently with WTC to confirm a suitable date for a site meeting. WTC to chase site meeting date.</p>	SH
g)	18-23-1 Frogmore Road, Westbury (jct with Fore Street)	<p>20/04/23 CK reported that parking is generally an issue in Fore Street. It was also noted that the hairdressers no longer park in this area due to vandalism of their vehicles. 19 households were approached in relation to residents parking and only 1 household was not in favour. It was agreed that the layout of the junction and potential for parking changes/residents parking would be reviewed.</p> <p>20/07/23 Site meeting to take place 31st July.</p>	<p>19/10/23 Kirsty and Kate to have a site meeting and discuss options available at this site.</p>	To note

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
h)	18-23-4 Bratton Road Westbury – between The Lodge and Cemetery	<p>20/04/23 KR and GK to undertake site visit to review request and extent of proposed restrictions. Proposal to be shared ahead of next meeting. Restrictions to be advertised as part of batch of restriction requests in Westbury.</p> <p>20/07/23 Site meeting to take place 31st July.</p>	<p>19/10/23 Potential options include verge marker posts or decorative planters along the verge (maintenance for planters would be the responsibility of Westbury TC). Alternatively, there is scope to consider tree planting which in the long term would be more sustainable and less maintenance whilst creating a visual narrowing effect at this site. All agreed on tree planting. WTC happy to fund and look after – take to HP&D.</p>	WTC
i)	18-22-14 Bratton – various roads	<p>20/04/23 The cost estimate for implementing the remaining parts of the 20mph speed limit is £8,000. This includes the TRO costs. The extent of the proposed limit on Imber Road has been reviewed and the terminal points may be extended to begin the limit close to the property known as 'Thus Far'. LHFIG did not agree to fund this at this stage but will reconsider before end of financial year.</p> <p>20/07/23</p>	<p>19/10/23 Consider funding in financial year 2024/25.</p>	To note

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
		This item is to be considered for funding next financial year. The parish council have committed their contribution to next year's budget.		
j)	18-23-10 Alan Powell Lane, Dilton Marsh	<p>There is an issue with speed through the village, which is well documented and reported. The PC is concerned at the impact of these speeds and the volume of traffic on children accessing the playing field and playground at Alan Powell Lane.</p> <p>The PC would like to see an assessment carried out to determine the feasibility of installing a playground sign and either rumble strips or a crossing area to improve the safety for children and people accessing the recreational facilities.</p> <p>20/07/23 The parish council are to request a traffic survey to gather information about vehicle speeds. Warning signs may be provided at a cost of approximately £800. Await survey results prior to funding agreement.</p>	<p>19/10/23 No Dilton Marsh PC representative at meeting. Chase traffic survey results.</p>	KD
k)	18-22-1 B3098 Edington – Pedestrian Safety Improvements	<p>KR to arrange site meeting with John Pollard and Suzanne Wickham and prepare proposals during December.</p> <p>Site meeting held to discuss potential options for improvements. KR to provide plans and costings.</p> <p>20/04/23 The City – Proposal for improved pedestrian and road narrows signing. Cost estimate £1400. Funding was agreed for this with PC contribution. (£980 LHFIFG / £420 PC)</p>	<p>19/10/23 The City pedestrian signing proposal to be ordered with contractor by end of October.</p> <p>KR & KD site visit for Sandy Lane area arranged for 13/11/23.</p>	KD/KR

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
		<p>Sandy Lane area – potential options prepared and discussions with parish council ongoing.</p> <p>20/07/23 The parish council would like to continue discussions regarding the Sandy Lane area. KR to prepare cost estimate and plan for gateway changes. CSW recorded 14 vehicles exceeding 36mph in a 1hr period.</p>		
l)	Lower Rd Edington	<p>Concerns regarding vehicle speeds at bends near Inmead. A traffic survey has been requested and a site visit made.</p> <p>20/07/23 Await results of traffic survey.</p>	<p>19/10/23 Traffic survey results at site between Greater Lane and Inmead: 85%ile = 29.3mph Mean speed = 24.6mph Meets criteria for CSW if suitable/safe location to operate – Edington PC to pursue.</p>	EPC
7.	Items awaiting construction / order issued.			
a)	18-21-15 Alfred Street, Westbury (Lorries)	<p>20/04/23 Wider signing review underway. Update to be provided once complete.</p> <p>KR is to circulate signing review once complete, ahead of next meeting.</p> <p>DN reported an issue with the installed pole cones having been struck a number of times requiring repair.</p> <p>20/07/23 Proposed signing circulated with note tracker. Cost estimate of £1700.</p>	<p>19/10/23 Order issued. Awaiting installation.</p>	To note

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
		Funding agreed subject to TC contribution.		
b)	18-20-18 Bratton Road Westbury – narrow section	Substantive bid submitted and awaiting outcome. 20/04/23 Substantive bid successful. Waiting restriction to be advertised. Works pack to be prepared and aiming for construction late 2023. 20/07/23 Works programmed for November 2023. A road closure will be required. Design work is progressing and the legal advert for proposed parking changes will be taken forward.	19/10/23 Order issued. Awaiting installation. Construction starts 27/11/23.	To note
c)	18-21-11 Coach Road Westbury	20/04/23 The agreed signing is to be installed by new contractor, Milestone. Timescales for install to be confirmed.	19/10/23 Construction complete. To be invoiced. Remove.	To note
d)	18-22-18 Edward Street, Westbury	20/04/23 The current signing meets the required standards however an additional No Entry sign may be provided at the north side of Edward St and No Entry Road markings provided on both north and south approaches. Estimated cost £1150. Funding was agreed subject to town council contribution. (£805 LHFIG / £345 TC). MD is to ask PCSO to attend this location.	19/10/23 Order to be raised and await installation.	To note

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
		SW suggested an article be prepared for the White Horse News to remind drivers of the one-way system.		
e)	18-21-12 Wellhead Drove, Westbury	<p>20/04/23 Cabinet report in process and due to be published imminently. Officer recommendation is to proceed as advertised.</p> <p>20/07/23 Cabinet decision made to proceed. Order to be issued and await installation.</p>	<p>19/10/23 Order issued. Awaiting installation. Anticipated end of November.</p>	To note
f)	18-20-09 Dursley Road and Hawkeridge junctions with B3097	<p>20/04/23 An order has been raised with Telent, the signal contractor, by Atkins. Estimated completion by end July.</p> <p>Signing is to be provided advising of the presence of CCTV at this location.</p> <p>20/07/23 Awaiting installation</p>	<p>19/10/23 Construction complete. To be invoiced. Remove.</p> <p>Camera doesn't record but is being viewed by signals team to form basis of planning for refurbishment programme in due course.</p>	To note
g)	18-22-9 Court Lane, Bratton	<p>20/04/23 H bar marking suggested for Bury Lane and Cassways Orchard.</p> <p>Funding for this was agreed at £300 (£210 LHFIFG / £90 PC).</p> <p>To progress for implementation</p>	<p>19/10/23 Order issued. Awaiting installation.</p> <p>Send plan for road marking to SW.</p>	KR

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
h)	18-22-15 Castle Road, Bratton	It was agreed to fund a SLOW marking at the cost of £400 (£280 LHFIG / £120 PC).	19/10/23 Order issued. Awaiting installation.	To note
i)	18-23-2 Court Lane, Edington	20/04/23 It was reported that this area is well used by non-residents to access the camping and stables. There is no existing junction signing. It was agreed that this area will be reviewed. 20/07/23 Site visit has taken place. Road markings to show give way at junction may be provided. The estimated cost of this is £600. Funding was agreed. To progress to implementation.	19/10/23 Order issued. Awaiting installation.	
j)	18-22-16 Holy Trinity Church, Dilton Marsh	20/04/23 Lining ordered. Likely install in May/June.	19/10/23 Construction complete. To be invoiced. Remove.	To note
8.	Other Items			
9.	Date of Next Meeting: 18th January 2024 – 14:15 – The Laverton, Westbury (To be booked by KR/KD)			

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

Westbury LHFIG

Highways Officer – Kate Davey

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the LHFIG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Westbury Area Board.

2.2. If funding is allocated in line with LHFIG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Westbury Area Board will have a remaining Highways funding balance of **£11,300.78**.

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

Westbury LHFIG

FINANCIAL SUMMARY

BUDGET 2023-24

£20,908.00 LHFIG ALLOCATION 2023-24

£17,872.78 2022-23 underspend

Invoiced

Contributions

£1,000.00 HPC - CCTV Install
 £120.00 HPC - Coach Road
 £360.00 DMPC - Clivey
 £50.00 DMPC - Holy Trinity
 £750.00 WTC - Oldfield Park
 £1,200.00 WTC - Alfred St 20
 £420.00 EPC - The City
 £90.00 BPC - Castle Rd
 £345.00 WTC - Edward St
 £510.00 WTC - Alfred Street Westbury HGV signing
 £900.00 WTC - Oldfield Rd Westbury 20mph extension
 £45.00 WTC - Alfred St Westbury H Bar marking
 £180.00 EPC - Court Lane Edington Road Markings

Total Budget

£44,750.78

Commitments carried forward from previous years

Bratton Road Westbury - Narrow Section (contr. To subs. Bid) £5,500.00 Agenda ref 7b
 Frogmore Road Westbury Substantive Bid Contribution £7,000.00 Agenda ref 5a
 Hawkeridge Traffic Signals - CCTV install £3,000.00 Agenda ref 7f
 Wellhead Drove, Westbury - Speed Limit £1,000.00 Agenda ref 7e
 Coach Road Westbruy - Direction sign £400.00 Agenda ref 7c
 Clivey, Dilton Marsh - Signing improvements £1,200.00
 Holy Trinity Church, Dilton Marsh - H Bar £150.00 Agenda ref 7j

New Schemes

Oldfield Park/Queens Road, Westbury - Waiting Restriction Implement £2,500.00 Agenda ref 5b
 Alfred Street Westbury 20mph Implementation £4,000.00 Agenda ref 6a
 The City. Edington - Signing Improvements £1,400.00 Agenda ref 6k
 Court Lane, Bratton - H Bar Markings £300.00 Agenda ref 7g
 Castle Road Bratton - SLOW marking £400.00 Agenda ref 7h
 Edward Street Westbury - Signs and Road Markings £1,150.00 Agenda ref 7d
 Alfred Street Westbury HGV signing £1,700.00 Agenda ref 7a
 Oldfield Rd Westbury 20mph extension £3,000.00 Agenda ref 6d
 Alfred St Westbury H Bar marking £150.00
 Court Lane Edington Road Markings £600.00 Agenda ref 7i

Total commitment £33,450.00

Left to Spend £11,300.78

WTC Frogmore Rd Westbury Substantive bid contribution £7,000

